



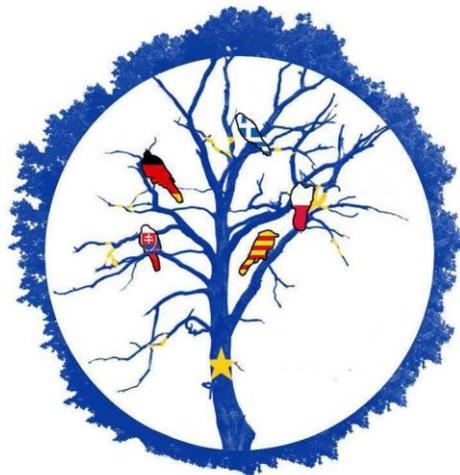
ERASMUS+

PROJECT STUDENTS' MEETING

Žilina, Slovakia

16th – 22nd October 2016

Young Entrepreneurs on Start!



Erasmust 2015-2017
YES!



Welcome to Slovakia!

Dear friends,

This is a short guidebook through our Erasmus+ project meeting in Žilina, Slovakia. It offers a detailed schedule of the whole meeting and all the necessary information about the programme. Here you can also find some useful information about your accommodation and the budget of the project meeting. We would like to present our country, as well, brief information about companies involved in this part of the project. And of course, make your stay in Slovakia easier with a practical English – Slovak glossary of basic terms and a list of recommended restaurants and cafés.

We hope you will have a pleasant stay with us!

Slovak Erasmus+ team

This is where you are accommodated:

Hotel Grand, Žilina

www.hotelgrand.sk



And here is some information about your hotel:

Information about accomodation		
Prices	Double room	Single room
	65€ / night	45€ / night
Notes		
1) breakfast is included in the price		
2) local tax 1€ /night/person is not included in the price		
3) visit to the hotel wellness centre costs 3,- € / hour		
4) for more info about the hotel check: www.hotelgrand.sk		
5) the hotel café was chosen to be "the best café in Slovakia" in 2011: www.grandcaffes.sk		

Project partners

Elastorsa Slovakia, s.r.o., Martin

This company is a significant producer of rubber compounds and products on European level. Trans-national company based in Spain (since 1967) supplies large car-manufacturers like Renault, Seat, Peugeot, Citroën, Nissan, etc. It manufactures exclusively rubber compounds and supplies all types of markets, car, construction, engineering and machinery, etc. It is equipped to supply any form of presentation, employing automatic equipment, which enables company to manufacture the product in special presentations, at reasonable costs:



- *pallets, boxes or containers.*
- *slabs, sheets festoons, pre-cut strips, extruded, rolled, granulated or coils.*
- *with powder, liquid or plastic antiadherent.*

The products are sensitive to weather conditions and this is why all our shipments are made in refrigerated trucks, with exclusive dedication and specially prepared for transporting rubber compounds. Elastorsa Slovakia, s.r.o. (est. 2009) is the ultimate specialist in rubber processing and production on demand and, above all, with emphasis on innovation and quality.



The branch is located in Martin, some 25 km off Žilina. The optimal transport connection makes it reliable partner within industrial production not only in Slovakia.

www.grupoelastorsa.com

Project partners

Dôvera, a.s., Žilina

The private health insurance is a joint stock company and provides insurance products like family, children insurance aimed at health products. Its long-term customer care is determined by high-qualified personnel and individual approach to the customers.



There are many advantages of being insured by Dôvera, a.s.:

- *Vaccination against hepatitis, influenza, pneumococcal infections, encephalitis and others*
- *The Safe Medication service and warnings against interactions between medications*
- *Electronic health care of the future in our Electronic branch*
- *Baby insurance in the comfort of your own home*
- *Customer Hotline 0850 850 850*
- *A general practitioner even when you're away from home*
- *Reminder for preventive check-ups and information on your planned hospitalisation*
- *Discounts on treatment in selected hospitals and policlinics*
- *Better deals on preventive programmes in the network of ProCare private policlinics*
- *Cheaper vitamins*
- *Faster and comfortable appointments for preventive mammograms within 10 days*
- *Baby box with the "Dôvera Little Advisor" brochure for mothers at the birth of their child*
- *Access to information on your health and contributions paid*
- *Declaration obligations carried out,*
- *Filling in and sending forms and applications*
- *Looking for a blood donor*
- *A breathing monitor for your child with a discount*
- *Vitamins for blood donors*
- *A child's insurance card for children up to the age of ten*
- *Get back a payment for prescription drugs up to 200 euro*



Project partners

Stredoslovenská energetika - Distribúcia, a.s., Žilina

Stredoslovenská energetika - Distribúcia, a.s. (SSE-D, a.s.) is an electricity distribution company operating in Žilina and Banská Bystrica regions, together with a part of Trenčín region, on which territory it distributes electricity nearly to 740,000 customers - both businesses and households. Moreover, the company provides its customers with all services in the field of operation of distribution networks.

SSE-D, a.s. was established in 2006. The main scope of business of the company is the electricity distribution. However, in order to be able to perform this activity properly, the company performs the other activities as well, such as assemblies and repairs of measurement and regulation equipment, design of electric facilities, engineering activities etc.



SSE-D, a.s., as stable and reliable electric energy distributor, is a joint stock company which operates on the market for more than 90 years. Advanced customer care and guaranteed distribution of electricity to authorities, households and companies is based on qualified staff and highly developed infrastructural network.



Project partners

Oberbank AG, Žilina

Austria-based bank established its branches in Slovakia several years ago. The emphasis is put on personnel, individual client approach. This means variety of bank products such as loans, e-banking, personal counselling, investment projects, etc. The bank is one of the few which overcame the crisis without being hit.

This bank operates in 5 European countries, namely Austria, Germany, the Czech Republic, Hungary and Slovakia (since 2009 – first branch established). It can be proud of outstanding profit development and capitalization. Oberbank's ordinary share has been continuously rising since 2009.



Competitiveness of this financial institution has been based on strong values, tradition, independence and the so-called panic-proof business model and strategy. Cost management of the highest quality, risk policy combined with organic and more-less continuous growth of the company represent other features of Oberbank.

Timelessly modern values create a solid foundation: Values like reliability, stability and solidity have always formed the bedrock of all banking business. Guided by these basic values, Oberbank formulated eight strategic goals, which constitute the framework

for the Bank's exceptionally successful business policy that has proved its worth over the years:

1. *Priority goal: safeguarding the independence and autonomy of Oberbank*
2. *High quality of advisory services*
3. *Continuous organic growth*
4. *Concentration on Risk Management*
5. *Safeguarding long-term liquidity*
6. *No proprietary trading detached from customer business*
7. *Strategic staff development*
8. *Ensuring long-term competitiveness by focusing on lean processes*

Project partners

Volkswagen Slovakia, Bratislava

Volkswagen Bratislava, s. r. o. was founded in 1991. The production of the Volkswagen Passat Variant directly started in 1992. In January 1999, the company changed its legal form to Volkswagen Slovakia, a.s. Cars, gearboxes and components are made in the plants in Bratislava and Martin. With 9900 employees, Volkswagen Slovakia as a joint stock company is one of the biggest employers in Slovakia as well as one of the biggest exporters.

The Bratislava plant is currently used for the production of the Volkswagen Touareg, Audi Q7, Volkswagen up!, ŠKODA Citigo, SEAT Mii as well as for the body of the Porsche Cayenne. These automobiles are exported mainly into European countries as well as into China, which is therefore increasingly becoming a key market for the products of Volkswagen Slovakia.

The production of the Volkswagen Touareg and Audi Q7 is taking place exclusively in the Bratislava plant with an area of 1 780 058 m². The bodies are fully welded in one of the two Body shops and are then transported to the Paint shop where they get painted in one of the 26 standard colours or a custom made colour of the customers' choice. The Aggregate/Modules hall houses the preparation of the underbodies as well as production of gearboxes for various models of the Volkswagen AG brands - Audi, SEAT and Škoda.

The Assembly hall, the largest hall of Volkswagen Slovakia with an area of 21 football fields, houses the important process of uniting the painted body with the underbody. It is also the hall where the finishing touches get put on the car including the wiring, wheels, seats, the steering wheel just to name a few. After the car is fully assembled, it is transported via cable car to our test track for final on-road tests. After a last quality inspection by our experts, it can be delivered to our customers.



Volkswagen

Project partners

OZ Pro Scholaris, Žilina

Pro Scholaris, NGO, is devoted to the development of various courses focused on accountancy, foreign languages, cosmetics, hair styling, pedicure, manicure and above all, the special tourist guide course, among others. Every single course is certified by the Slovak Ministry of Education thus the participants are given a diploma after successful finish of these courses. This NGO founded Private Business Academy (Súkromná obchodná akadémia) in 1996.

Private Business Academy in Žilina offers secondary education in two fields: commerce and regional tourism management. A total of 200 daily students and 20 teachers work and operate in the field of commerce and regional tourism management. The basic pillars of the school are the following:

1. Client attitude towards the students and parents based on the open communication, mutual respect and partnership;
2. High-quality teachers;
3. Dealing with students individually and according to the humanistic approach;
4. Emphasis on developing the students' communicative skills in oral and written form in both mother tongue and foreign languages;
5. Link between the school and the practice;
6. High standard tuition of foreign languages;
7. High standard material and technical equipment;
8. Guarantee of fixed school fee during the period of four years with some specific benefits for the students;
9. Motivational benefits for excellent and active students;
10. Ensuring the safe environment without criminality, bullying and drugs.



Teachers are amongst the best in the region



All the classrooms are perfectly equipped with modern technologies

Participants of the mobility to Slovakia 16th - 22nd October 2016

Country	Members	Names	Total	Arrival	Departure
Poland	teachers	Ms Agata Dutkowska	4	by train 16.10. 2016	by train from BA 21. 10. 2016
		Ms Katarzyna Jagielska			
		Ms Anna Dulaska			
		Mr Artur Suwiński			
	students	Mss Paulina Wróbel	4		
		Mss Katarzyna Garbino			
		Mr Dariusz Pietrowicz			
		Mr Wojciech Tyszka			
Spain	teachers	Mr Joan Maria Soto Ruiz	2	16. 10.2016 at 13:40 (Vienna)	22.10.2016 at 15:10 (Vienna)
		Ms Rosa Maria Colell Llopart			
	students	Mss Irene Regales Moreno	6		
		Mss Cristina Hernando Obando			
		Mss Souhaila Mehand Attabi			
		Mss Marta Sánchez Bargadà			
		Mss Mical Juliana Claros Franco			
		Mss Salma Mehand El Hankari			
Germany	teachers	Ms Inga Hebbeln	2	16.10. 2016 16:05 (Vienna)	22. 10.2016 8:45 (Vienna)
		Ms Gudrun Mogler			
	students	Mr Gian Felix Tegel	5		
		Mss Vera Printz			
		Mr Jonas Brettschneider			
		Mss Kristin Heuer			
		Mss Johanna Abenheimer			
Greece	teachers	Mr Dimitris Apostolou	2	15. 10. 2016 at 20:00 (Vienna)	22. 10 2016 at 09.45(Vienna)
		Mr Evangelos Anastasiou			
	students	Mr Alexandros Papaioannou	5		
		Mss Ekaterini Papaioannou			
		Mss Stefania Vloutsou			
		Mr Evangelos Tsavakatopoulos			
		Mss Ekaterini Kordatou			

Agenda of the project meeting in Slovakia

Enjoy your week in Slovakia!



Erasmus+ Project meeting in Žilina, Slovakia			
When	Time	What	Notes
Sunday 16th October 2016	evening	Arrival Accomodation - the Hotel Grand Žilina http://www.hotelgrand.sk/ Individual dinner	
Monday 17th October 2016	9.00 am	Official opening at Stanica Cultural Centre	Milata (opening speech)
	9.00 am - 11:00 am	Let us know	short team building activities
	11.00 am - 11.30 am	Coffee break	
	11.30 am - 13.30 pm	Discussion: Intro to europass. How to survive a job interview.	invited guest from SSE (member of department of human resources), about good manners, short presentation about job interview. What I have to know about my new job and how to write a CV
	13.30 pm - 14.30 pm	Lunch time	Individually
	14.30 pm - 18:30 pm	Walk into the origin of tinkery	study visit of Budatín Castle and Budatín garden.
	19.30 pm	Ceremonial Coordinators' meeting	O2
Tuesday 18th October 2015	9.00 am - 10:00 am	Students' Workshop - Europass	Preparation of their own europass with the oportunity to discuss it with the invited guests, The student have to choose the company where they want to realize the interview - their europass will be sent to the school partners
	9.00 am - 10:00 am	Coordinators' meeting	
	10.00 am - 10.30 am	Coffee break	
	10.30 am - 12.00 pm	Students' Workshop - Cover letter	Preparation of their own cover letters with the oportunity to discuss it with the invited guests, The student have to choose the company where they want to realize the interview - their europass will be sent to the school partners
	12.00 pm - 14.00 pm	Lunch time	Individually
	14.00 pm - 17.30 pm	Study visit to Elastorsa in Martin	visiting spain company in Slovakia (visit is focused on human resources) and the traditional open-air museum
17.30 pm - 19.30 pm	Free time, individual dinner		
Wednesday 19th October 2016	7:00 - 21:00	All day trip to High Tatras	study trip to Zamkovského cottage focused on employee election for alpine porters connected with short walk through High Tatras
Thursday 20th October 2016	8:00 am - 12:30 am	JOB INTERVIEW with school partners of department of human resources.	Students will have an opportunity to experience a real job interview in English headed by the members of department of human resources from regional school partner companies
	12.30 pm - 15.00 pm	Lunch time	Individually
	15:00 pm - 16:00 pm	Official closing ceremony	Special program for our guests. Job interview evaluation
	18:00 pm - 22:00 pm	Coeditators' meeting for teachers	team building activities with dinner in Súľov
Friday 21st October 2016	9:00 am -17:00 pm	Study visit to Bratislava	walk vistit of Bratislava, study trip to Volkswagen and evaluation meeting
Saturday 22nd October 2016	individually	Departure	Individually

Estimated budget for the project meeting in Slovakia

Erasmus+ Project meeting in Žilina, Slovakia			
When	What	Price	
Sunday 16th October 2016	Arrival	180 €/car	
	Accommodation - Hotel Grand, Žilina	45 €/single room; 65 €/double room	
	Individual dinner	5 - 7 €	
Monday 17th October 2016	Lunch time	5 - 7 €	
	Walk into the origin of tinkery (Budatín castle)	Teacher: 6,50 €	Student: 4,50 €
	Ceremonial Coordinators' meeting	our treat	
Tuesday 18th October 2016	Study visit to Elastorsa in Martin	bus 25,- € / country	
		museum	
		Teacher: 2,- €	Student: 1,- €
	Lunch	5 - 7 €	
Wednesday 19th October 2016	All day trip to the High Tatras	bus / country	cca 90,- €
		cable car	
		Teacher: 20,- €	Student: 17,- €
		lunch	5-7 €
Thursday 20th October 2016	Coordinators' meeting for teachers	our treat	
Friday 21st October 2016	Study visit to Bratislava	bus/ country	65,- €
		lunch	5-7 €
		walking tour	2,- € / person
		study visit to Volkswagen	free
	Hostel in Bratislava (Germany, Greece)	DE: 59 € / 1 triple room with bathroom + 114 € / 3 twin room without bathroom	GR: 49 € / triple room without bathroom + 76 € 2 twin room without bathroom
Saturday 22nd October 2016	Departure	individually from bus station https://www.slovaklines.sk/main-page.html	

EXPLANATORY GLOSSARY OF SPECIFIC TERMS

1. Ľudské zdroje – Human Resources

- group of people who make up the workforce of an organization, business sector

2. Oddelenie ľudských zdrojov – HR Department

- department of a company performing human resources management

3. Pracovný pomer – plný úväzok, čiastočný úväzok – Labour relation – Full-time contract, Part-time contract

- relation between an employer and employee based on labour contract

4. Pracovný pohovor – Job interview

- entry interview between an employer and potential employee

5. Pracovná zmluva – Work contract

- contract between an employer and employee based on a labour law

6. Pracovná pozícia – Work position

- position of an employee within a company based on work contract

7. Motivačný list/Žiadosť o prijatie do zamestnania – Cover letter/Letter of job application

- official documents of a job applicant involving reasons for willing to work in certain job position

8. Osobný dotazník – Personal questionnaire

- questionnaire of personal job experiences and other personal skills of a potential employee

9. Životopis/Europass – Curriculum Vitae

- written overview of a person's experience

10. Inzerát, inzercia – Advert, Advertisement

- a commercial in a newspaper, online or other media, often dealing with job seeking or job offer

11. Personálna agentúra – Personal agency

- a company which provides the databases of potential employees to the employers

12. Jazykové zručnosti – Language skills

- employee's language capabilities of writing, reading and speaking

13. Referencie – References

- (positive) assessment of an employee from the side of former employer for the upcoming job or work position

14. Počítačová gramotnosť – Computer skills

- a group of employee's abilities dealing with the computer use

15. Sociálne zručnosti – Social skills

- personal/employee's capabilities to communicate efficiently with other colleagues, to handle various problems in a team, etc.

16. Vzdelanie – Education

- level of reached education before job itself (secondary education, university background)

17. Prax – Work experiences

- practice in previous work positions

CONTACT NUMBERS FOR YOUR STAY IN SLOVAKIA

Mr Tomáš Milata	:00 421 902 930 201
Mr Ján Leľak	:00 421 903 740 530
Miss Andrea Mikulová	:00 421 904 614 231
Mrs Stanislava Baránková	:00 421 949 709 272
Miss Eva Ladňáková	:00 421 910 958 017
Miss Martina Dírerová	:00 421 902 457 418
Miss Zuzana Tkáčiková	:00 421 903 551 992
Mr Matúš Dobeš	:00 421 903 523 203



Thank you for visiting Slovakia!



